



## THE DELHI SAFE DEPOSIT COMPANY LIMITED

### **DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS CONDUCTED DURING THE FINANCIAL YEAR 2020-21 PURSUANT TO REGULATION 25 (7) OF THE SECURITIES AND EXCHANGE BOARD OF INDIA (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015**

The Delhi Safe Deposit Company Limited (“the Company”) has put in place an adequate mechanism to familiarize its Independent Directors about the Company, its financial products, the industry and business model of the Company.

The Company issues a letter of appointment to the new Independent Director containing, inter alia, their role, rights, responsibilities, duties and liabilities. In order to get familiarized with the business and operations of the Company, the Company also provides to the new independent director all information and documents such as the memorandum and articles of association, latest annual report, copy of the code of conduct for directors and senior management / code of conduct for independent directors, copy of the company’s code for prohibition of insider trading, copy of Directors & Officers liability insurance policy, documents containing information about the industry in which the Company operates, business model, capital structure, organization structure, brief profile of the Board of directors and key managerial personnel etc. The Company also informs the new independent director about the various disclosures and declarations to be submitted by him / her to the Company as per the regulatory requirements and policies of the Company. The Independent Directors are given complete access to any information relating to the Company.

The Company also updates on continuous basis to the independent directors about the ongoing events and developments relating to the Company, significant changes in regulatory environment through the Board/Committee meetings and separate familiarization programme(s).

During the Financial Year 2020-21, the independent directors were updated from time to time on continuous basis on the significant changes in the regulations applicable to the Non-Banking Finance Companies (NBFC) in general and the Company in particular by circulating / tabling, deliberating and discussing during the various Board and Committee Meetings, the new regulations, circulars, notifications including amendments in existing regulations issued by the Securities and Exchange Board of India (SEBI), Reserve Bank of India (RBI), Ministry of Corporate Affairs, stock exchanges, etc. through interaction/ presentation(s) given by the senior management team at the Board/Committee meetings and/or informal interaction.

The Managing Director/CEO gave a detailed presentation to the Board of Directors at every Board Meeting which included the Company's business model, micro and macroeconomic factor impacting the demand for financing of commercial vehicle, status of present business of the Company, borrowing profile, the Company's customers, branch network and rural centers, manpower, the financial products, working capital financing by the Company, impact of economic, business, regulatory and political environment on the Company, RBI policy, Impact on the business of the Company due to outbreak of COVID-19, Budget for the financial year 2020-21, the Company's healthy liquidity position inspite of the liquidity constraint faced by the NBFC Sector, etc. The directors were briefed on the financial market conditions, liquidity scenario, technology upgrading initiatives, exploring use of cutting edge technologies such as artificial intelligence and blockchain technology for the business of the Company, enterprise risk management. The Minutes of Committee meetings were placed before the Board of Directors. The external legal expert apprised the directors on amendments in the listing regulations being brought out by the regulator in a phased manner, impending standard of corporate governance, company law amendment affecting the directors and corporate sector.

The Company conducted 4 programmes / meetings during the year 2020-21 and the time spent by Independent Directors was in the range of 1-2 hours. The cumulative programmes /meetings conducted till date were 30 and the time spent by Independent Directors was in the range of 4-8 hours.